



**Town of Firestone
Liquor License Packet
For
TRANSFER OF OWNERSHIP**

If you have any questions about the information below, please contact:

OFFICE OF THE TOWN CLERK
151 GRANT AVENUE, FIRESTONE, COLORADO 80520
303-531-6264

State – Application Fee \$ 920.00 (Payable to Colorado Department of Revenue)
State – License Fee N/A* (Payable to Colorado Department of Revenue)
State – Managers Fee** \$ 75.00 (Payable to Colorado Department of Revenue)

Local – Application Fee \$500.00 (Payable to Town of Firestone)
Local – License Fee \$ N/A* (Payable to Town of Firestone)
Local – Managers Fee** \$ 75.00 (Payable to Town of Firestone)
Local – Background Check \$100.00 (Payable to Town of Firestone)

CBI – Fingerprint Fee*** \$ 38.50 (Payable to Colorado Bureau of Investigation)

***STATE AND LOCAL APPLICATION FEE:** License fees vary depending on the liquor license classification. For more information, please contact the Town Clerk at 303-531-6264.

****MANAGERS FEE:** \$75.00 fee for each person named as Manager on the Liquor Application. Applies to state and local hotel and restaurant applicants only. An additional manager’s fee is applied to state tavern license applicants.

*****FINGERPRINT FEE:** Money order or cashier’s check in the amount of \$38.50 made payable to the Colorado Bureau of Investigation for each person being fingerprinted.

TRANSFER OF OWNERSHIP LIQUOR LICENSE APPLICANTS

This packet contains transfer of ownership licensing information, as well as the Local and State forms necessary to apply for such license. All material must be returned to the Town Clerk for review before your application may be processed. The information and forms contained in the packet includes:

- Liquor Licensing Authority Meeting Schedule
- Procedural Order for Transfer of Ownership
- Applicant Fingerprinting Procedures/Fingerprint Cards (from Firestone PD, 2 per person)
- Liquor License Document Checklist
- Colorado Liquor Retail License Application – DR 8404 (transfer of ownership)
- Individual History Records – DR 8404-1
- Affidavit of Transfer of Ownership and Statement of Compliance

Other information needed for a transfer:

- Partnership Agreement (general or limited partner, except for husband/wife)
- Certificate of Good Standing from State of Colorado
- Notarized letter from the previous owner the he/she has no objection to the transfer
- Bill of Sale
- A copy of current driver's license
- A copy of your lease agreement
- Affidavit of Restrictions on Public Benefits (required only if the applicant is a natural person as opposed to a corporation, limited liability co., etc.)

All forms **must** be typed or printed, accurate, complete in all aspects, and properly executed. The Town Clerk **cannot process an incomplete application.**

You may want to contact the following Departments/Divisions regarding additional information and/or licenses that might be required as part of your liquor license application:

- Colorado Department of Revenue, Sales Tax Licensing - 303-238-7378
- Town of Firestone, Business/Sales Tax Licensing - 303-833-3291
- Frederick/Firestone Fire Department - 303-833-2742
- Weld County Health Department – 970-304-6420 Fax: 970-304-6416

LIQUOR LICENSING AUTHORITY MEETING SCHEDULE

The Town of Firestone Board of Trustees acts as the Liquor Licensing Authority for the Town of Firestone. They meet the second and fourth Wednesday of every month at 7:00 p.m. in the Town of Firestone Town Hall, 151 Grant Avenue, Firestone, Colorado.

Due to possible holiday conflicts, please contact the Town Clerk's Office to verify meeting dates.

A Public Hearing is not required for a Transfer of partnership, although the Local Authority may ask for a public hearing to be conducted. The applicant must be present at the Public Hearing to offer testimony and answer any questions posed by the Liquor Licensing Authority. Please reference the "Procedural Order in Liquor and Beer Hearings" contained in this packet for details expected to be presented by the applicant.

The Town of Firestone Municipal Code Chapter 5.08 contains all of the specific information regarding Firestone's laws regarding liquor. We recommend that you review this material, which is also available on the Town website at www.firestoneco.gov

PROCEDURAL ORDER FOR TRANSFER OF OWNERSHIP

SUBMITTAL TO TOWN CLERK:

The Town Clerk will receive the Liquor License Application including all fees payable to Town, State and CBI.

The Town Clerk will review the application and provide the Town Attorney with a copy of the application. The Town Clerk will determine when the application is complete. When complete, this will be the actual "submittal date" and the Town Clerk will schedule the application before the local licensing authority on a regular meeting agenda.

The Town Clerk will provide the application you submitted to the local licensing authority for their review before the meeting date.

The Liquor Authority Chairman will ask for opening statements regarding the application.

The Town Clerk will make comment and recommendations to the local licensing authority.

The Town Attorney will address any legal issues as a result of the administrative review of your application.

The liquor authority will then ask any questions they may have relative to the application before them.

You, as applicant, or your manager or representative, will then be provided the opportunity to respond to any issues or concerns.

Evidence from Interested Parties

Interested parties are defined by law as residents of the neighborhood under consideration, owners or managers or businesses located in the neighborhood, and you, the applicant.

Liquor Authority Discussion and Decision

Motion approving, denying, or continuing consideration of your application.

Upon approval of application by the local Licensing Authority, the Town Clerk will forward the application to the State Liquor Enforcement Division.

Upon approval of application by the State Licensing Authority, the Town Clerk upon determination that all applicable codes for the proposed establishment have been met will issue the State Liquor License and the Town Liquor License to the applicant.

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APPLICANT INDIVIDUAL HISTORY & FINGERPRINTING PROCEDURES

Fingerprinting must be done at the Firestone Police Department located at Firestone Town Hall, 151 Grant Avenue. Please call Beverly Medina for an appointment at 303-833-0811.

Please bring with you to the Firestone Police Department:

- Valid Photo ID such as driver's license, ID card, passport, etc.

You will receive from the Police Department:

- Fingerprint Cards (**please note on your Fingerprint Cards that this is being done for liquor licensing purposes**)

Please deliver to the Town Clerk following fingerprinting:

- Completed Fingerprint Cards (2 CARDS PER INDIVIDUAL)
- **Certified funds or a money order** in the amount of **\$38.50** per individual being printed, made out to the Colorado Bureau of Investigations (CBI)
- Completed Liquor application, all attachments and fees

If you have any questions concerning this procedure, please contact the Town Clerk at 303-531-6264.

TRANSFER OF OWNERSHIP DOCUMENTS CHECKLIST

FIRST APPLICATION SUBMITTAL:

- Original and one (1) copy (all application forms and documents)
- Complete all appropriate sections
- Authorized signature(s)
- Appropriate fees attached

PROPERTY POSSESSION:

- Deed or Lease (lease must cover entire license period, one year minimum)
- Or Lease Assignment (acceptance by applicant, consent by landlord)
- All documents must be signed

BACKGROUND INFORMATION

- Individual History Record(s) (DR 8404-1)
- Fingerprints taken and submitted to Town Clerk (2 cards per individual)
- Certified Check/Money Order payable to the Colorado Bureau of Investigation in the amount of \$38.50 per person fingerprinted

MANAGEMENT OTHER THAN APPLICANT (Hotel/Restaurant and Tavern applicants only):

- Manager's Registration Form
- Manager's Registration Fee
- Individual History Record (DR 8404-1)
- Written Management Agreement, if applicable

In addition to the above, submit the items listed under your applicant type:

CORPORATE APPLICANT (if a corporation):

- Application of Corporation (DR 8177)
- Certificate of Incorporation
- Certificate of Good Corporate Standing, if incorporated longer than two (2) years
- Certificate of Authorization, (if foreign corporation)
- List of Officers, stockholders, and directors or parent corporation (if applicable), designate one (1) person as "principal officer"

PARTNERSHIP APPLICANT (if a partnership):

- Form DR 8404 Colorado Retail Liquor License Application
- Form DR 8404-1 Individual History Record
- Affidavit of Transfer and Statement of Compliance

- Partnership agreement (general or limited partner, except for husband/wife)

LIMITED LIABILITY COMPANY APPLICANT (if a limited liability company):

- Application of Limited Liability Company – DR 8177
- Articles of Organization, date stamped by the Colorado Secretary of State's Office
- Copy of Operating Agreement
- Certificate of Authority (if foreign company)

LIQUOR LICENSE RENEWAL PROCEDURES

1. Liquor licenses are valid for one year from the date of the approval by the Colorado Liquor Enforcement Division and must be renewed each year.
2. Approximately 90 days prior to expiration date, you will receive a two-page Renewal application from the Colorado Liquor Enforcement Division. You must: a) complete and have signed by an authorized agent; b) attach appropriate State and local fees (two separate checks); and c) submit to the Firestone Town Clerk, 151 Grant Avenue, Firestone, Colorado 80520, for processing by the Firestone Liquor Licensing Authority and the State Liquor Enforcement Division.
3. Approximately 60 days prior to expiration date, if you have not already done so, you must complete your two-page renewal application from the State and submit it to the Firestone Town Clerk's Office for processing using steps a, b, and c as listed in step 2.
4. Renewal applications must be accompanied by **both** Town and State fees and submitted no later than 45 days before license expiration. (Fees List Included in this Liquor Packet)
5. If you do not receive your renewal application from the State and your expiration date is within 60 days, contact the Colorado Liquor Enforcement Division at 303-205-2300 to obtain the required renewal forms. It is important that you do this since failure to renew prior to the expiration date will result in the expiration of your license.
6. Any changes in the following must be reported to the Firestone Town Clerk for consideration by both the local and State Licensing Authorities:
 - **Change in Operating Manager**
 - **Change in Corporate or Trade Name**
 - **Change in Corporate Partner, Director, or Stockholder**
 - **Change of Location**
 - **Change or Transfer of Ownership**
 - **Change in Limited Liability Company Member**
 - **Modification of Licensed Premises**

7. Licensee must maintain possession of the premises for entire licensed period by virtue of a lease, assignment of a lease, or deed to the licensed premises.
8. Frequently needed numbers: Firestone Town Clerk 303-531-6264; and Colorado Liquor Enforcement Division 303-205-2300

Colorado Liquor Retail License Application

New License
 New-Concurrent
 Transfer of Ownership
 State Property Only

- All answers must be printed in black ink or typewritten
- Applicant must check the appropriate box(es)
- Applicant should obtain a copy of the Colorado Liquor and Beer Code: www.colorado.gov/enforcement/liquor
- Local License Fee \$ _____

1. Applicant is applying as a/an Individual
 Corporation Limited Liability Company
 Partnership (includes Limited Liability and Husband and Wife Partnerships) Association or Other

2. Applicant If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation FEIN Number

2a. Trade Name of Establishment (DBA) State Sales Tax Number Business Telephone

3. Address of Premises (specify exact location of premises, include suite/unit numbers)

City County State ZIP Code

4. Mailing Address (Number and Street) City or Town State ZIP Code

5. Email Address

6. If the premises currently has a liquor or beer license, you **must** answer the following questions

Present Trade Name of Establishment (DBA) Present State License Number Present Class of License Present Expiration Date

Section A Nonrefundable Application Fees	Section B (Cont.) Liquor License Fees
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- | | |
|---|--|
| <input type="checkbox"/> Application Fee for New License \$920.00
<input type="checkbox"/> Application Fee for New License w/Concurrent Review \$1020.00
<input type="checkbox"/> Application Fee for Transfer \$920.00 | <input type="checkbox"/> Lodging & Entertainment - L&E (City) \$500.00
<input type="checkbox"/> Lodging & Entertainment - L&E (County) \$500.00
<input type="checkbox"/> Manager Registration - H & R \$75.00
<input type="checkbox"/> Manager Registration - Tavern \$75.00
<input type="checkbox"/> Manager Registration - Lodging & Entertainment \$75.00 |
|---|--|

Section B Liquor License Fees

- | | |
|---|--|
| <input type="checkbox"/> Add Optional Premises to H & R \$100.00 X _____ Total _____
<input type="checkbox"/> Add Related Facility to Resort Complex \$75.00 X _____ Total _____
<input type="checkbox"/> Arts License (City) \$308.75
<input type="checkbox"/> Arts License (County) \$308.75
<input type="checkbox"/> Beer and Wine License (City) \$351.25
<input type="checkbox"/> Beer and Wine License (County) \$436.25
<input type="checkbox"/> Brew Pub License (City) \$750.00
<input type="checkbox"/> Brew Pub License (County) \$750.00
<input type="checkbox"/> Club License (City) \$308.75
<input type="checkbox"/> Club License (County) \$308.75
<input type="checkbox"/> Distillery Pub License (City) \$750.00
<input type="checkbox"/> Distillery Pub License (County) \$750.00
<input type="checkbox"/> Hotel and Restaurant License (City) \$500.00
<input type="checkbox"/> Hotel and Restaurant License (County) \$500.00
<input type="checkbox"/> Hotel and Restaurant License w/one opt premises (City) \$600.00
<input type="checkbox"/> Hotel and Restaurant License w/one opt premises (County) \$600.00
<input type="checkbox"/> Liquor Licensed Drugstore (City) \$227.50
<input type="checkbox"/> Liquor Licensed Drugstore (County) \$312.50 | <input type="checkbox"/> Master File Location Fee \$25.00 X _____ Total _____
<input type="checkbox"/> Master File Background \$250.00 X _____ Total _____
<input type="checkbox"/> Manager Permit - LLDS/RLS \$100.00
<input type="checkbox"/> Optional Premises License (City) \$500.00
<input type="checkbox"/> Optional Premises License (County) \$500.00
<input type="checkbox"/> Racetrack License (City) \$500.00
<input type="checkbox"/> Racetrack License (County) \$500.00
<input type="checkbox"/> Resort Complex License (City) \$500.00
<input type="checkbox"/> Resort Complex License (County) \$500.00
<input type="checkbox"/> Retail Gaming Tavern License (City) \$500.00
<input type="checkbox"/> Retail Gaming Tavern License (County) \$500.00
<input type="checkbox"/> Retail Liquor Store License (City) \$227.50
<input type="checkbox"/> Retail Liquor Store License (County) \$312.50
<input type="checkbox"/> Tavern License (City) \$500.00
<input type="checkbox"/> Tavern License (County) \$500.00
<input type="checkbox"/> Vintners Restaurant License (City) \$750.00
<input type="checkbox"/> Vintners Restaurant License (County) \$750.00 |
|---|--|

Questions? Visit: www.colorado.gov/enforcement/liquor for more information

Do not write in this space - For Department of Revenue use only

Liability Information

License Account Number	Liability Date	License Issued Through (Expiration Date)	Total
			\$

Application Documents Checklist and Worksheet

Instructions: This checklist should be utilized to assist applicants with filing all required documents for licensure. **All** documents must be properly signed and correspond with the name of the applicant exactly. **All** documents must be typed or legibly printed. Upon final State approval the license will be mailed to the local licensing authority. Application fees are nonrefundable.

Questions? Visit: www.colorado.gov/enforcement/liquor for more information

Items submitted, please check all appropriate boxes completed or documents submitted	
I.	Applicant information <input type="checkbox"/> A. Applicant/Licensee identified <input type="checkbox"/> B. State sales tax license number listed or applied for at time of application <input type="checkbox"/> C. License type or other transaction identified <input type="checkbox"/> D. Return originals to local authority <input type="checkbox"/> E. Additional information may be required by the local licensing authority
II.	Diagram of the premises <input type="checkbox"/> A. No larger than 8 1/2" X 11" <input type="checkbox"/> B. Dimensions included (does not have to be to scale). Exterior areas should show type of control (fences, walls, entry/exit points, etc.) <input type="checkbox"/> C. Separate diagram for each floor (if multiple levels) <input type="checkbox"/> D. Kitchen - identified if Hotel and Restaurant <input type="checkbox"/> E. Bold/Outlined Licensed Premises
III.	Proof of property possession (One Year Needed) <input type="checkbox"/> A. Deed in name of the Applicant (or) (matching question #2) date stamped / filed with County Clerk <input type="checkbox"/> B. Lease in the name of the Applicant (or) (matching question #2) <input type="checkbox"/> C. Lease Assignment in the name of the Applicant with proper consent from the Landlord and acceptance by the Applicant <input type="checkbox"/> D. Other Agreement if not deed or lease. (matching question #2) (Attach prior lease to show right to assumption)
IV.	Background information and financial documents <input type="checkbox"/> A. Individual History Records(s) (Form DR 8404-I) <input type="checkbox"/> B. Fingerprints taken and submitted to local authority (State Authority for Master File applicants) <input type="checkbox"/> C. Purchase agreement, stock transfer agreement, and or authorization to transfer license <input type="checkbox"/> D. List of all notes and loans (Copies to also be attached)
V.	Sole proprietor / husband and wife partnership <input type="checkbox"/> A. Form DR4679 <input type="checkbox"/> B. Copy of State issued Driver's License or Colorado Identification Card for each applicant
VI.	Corporate applicant information (if applicable) <input type="checkbox"/> A. Certificate of Incorporation dated stamped by the Secretary of State <input type="checkbox"/> B. Certificate of Good Standing <input type="checkbox"/> C. Certificate of Authorization if foreign corporation <input type="checkbox"/> D. List of officers, directors and stockholders of Applying Corporation (If wholly owned, designate a minimum of one person as Principal Officer of Parent)
VII.	Partnership applicant information (if applicable) <input type="checkbox"/> A. Partnership Agreement (general or limited). Not needed if husband and wife <input type="checkbox"/> B. Certificate of Good Standing (If formed after 2009)
VIII.	Limited Liability Company applicant information (if applicable) <input type="checkbox"/> A. Copy of articles of organization (date stamped by Colorado Secretary of State's Office) <input type="checkbox"/> B. Certificate of Good Standing <input type="checkbox"/> C. Copy of operating agreement <input type="checkbox"/> D. Certificate of Authority if foreign company
IX.	Manager registration for Hotel and Restaurant, Tavern and Lodging & Entertainment licenses when included with this application <input type="checkbox"/> A. \$75.00 fee <input type="checkbox"/> B. Individual History Record (DR 8404-I) <input type="checkbox"/> C. If owner is managing, no fee required
X.	Manager Permit for Liquor License Drug Store and Retail Liquor Store when included with this application <input type="checkbox"/> A. \$100.00 Permit Fee <input type="checkbox"/> B. Individual History Record (DR 8404-I)

7. Is the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) or manager under the age of twenty-one years?	Yes	No		
	<input type="checkbox"/>	<input type="checkbox"/>		
8. Has the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) or manager ever (in Colorado or any other state):				
(a) Been denied an alcohol beverage license?	<input type="checkbox"/>	<input type="checkbox"/>		
(b) Had an alcohol beverage license suspended or revoked?	<input type="checkbox"/>	<input type="checkbox"/>		
(c) Had interest in another entity that had an alcohol beverage license suspended or revoked?	<input type="checkbox"/>	<input type="checkbox"/>		
If you answered yes to 8a, b or c, explain in detail on a separate sheet.				
9. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes", explain in detail.	<input type="checkbox"/>	<input type="checkbox"/>		
10. Are the premises to be licensed within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?	<input type="checkbox"/>	<input type="checkbox"/>		
Waiver by local ordinance?	<input type="checkbox"/>	<input type="checkbox"/>	or	
Other: _____				
11. Is your Liquor Licensed Drug Store (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,000? NOTE —The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.	<input type="checkbox"/>	<input type="checkbox"/>		
12. Is your Liquor Licensed Drug Store(LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,000? NOTE —The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.	<input type="checkbox"/>	<input type="checkbox"/>		
13. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any <u>current</u> financial interest in said business including any loans to or from a licensee.	<input type="checkbox"/>	<input type="checkbox"/>		
14. Does the Applicant, as listed on line 2 of this application, have legal possession of the premises by virtue of ownership , lease or other arrangement?	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Ownership <input type="checkbox"/> Lease <input type="checkbox"/> Other (Explain in Detail) _____				
a. If leased, list name of landlord and tenant, and date of expiration, exactly as they appear on the lease:				
Landlord	Tenant		Expires	
b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question 13. <input type="checkbox"/> <input type="checkbox"/>				
c. Attach a diagram and outline or designate the area to be licensed (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8 1/2" X 11".				
15. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies), will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business. Attach a separate sheet if necessary.				
Last Name	First Name	Date of Birth	FEIN or SSN	Interest/Percentage
Last Name	First Name	Date of Birth	FEIN or SSN	Interest/Percentage
Attach copies of all notes and security instruments, and any written agreement, or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.				
16. Optional Premises or Hotel and Restaurant Licenses with Optional Premises:				
Has a local ordinance or resolution authorizing optional premises been adopted?				<input type="checkbox"/> <input type="checkbox"/>
Number of additional Optional Premise areas requested. (See license fee chart)				
17. Liquor Licensed Drug Store applicants, answer the following:				
(a) Does the applicant for a Liquor Licensed Drug Store have a license issued by the Colorado Board of Pharmacy?				<input type="checkbox"/> <input type="checkbox"/>
If "yes" a copy of license must be attached.				
18. Club Liquor License applicants answer the following: Attach a copy of applicable documentation				
(a) Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain?				<input type="checkbox"/> <input type="checkbox"/>
(b) Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain?				<input type="checkbox"/> <input type="checkbox"/>
(c) How long has the club been incorporated?				
(d) Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above?				<input type="checkbox"/> <input type="checkbox"/>
19. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following:				
(a) Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached)				<input type="checkbox"/> <input type="checkbox"/>
19a. For all on-premises applicants. (If this is an application for a Hotel, Restaurant or Tavern License, the manager must also submit an Individual History Record - DR 8404-I)				
19b. For all Liquor Licensed Drug Stores (LLDS) and Retail Liquor Stores (RLS) the manager must also submit an Individual History Record- DR 8404-I, Fingerprints, and obtain a Manager Permit.				
Last Name of Manager	First Name of Manager	Date of Birth		
19c. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number. <input type="checkbox"/> <input type="checkbox"/>				
Name	Type of License	Account Number		

20. Tax Distraint Information. Does the applicant or any other person listed on this application and including its partners, officers, directors, stockholders, members (LLC) or managing members (LLC) and any other persons with a 10% or greater financial interest in the applicant currently have an outstanding tax distraint issued to them by the Colorado Department of Revenue? If yes, provide an explanation and include copies of any payment agreements.				Yes <input type="checkbox"/> No <input type="checkbox"/>
21. If applicant is a corporation, partnership, association or limited liability company, applicant must list all Officers, Directors, General Partners, and Managing Members. In addition, applicant must list any stockholders, partners, or members with ownership of 10% or more in the Applicant. All persons listed below must also attach form DR 8404-I (Individual History Record), and submit fingerprint cards to the local licensing authority.				
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
** If Applicant is owned 100% by a parent company, please list the designated principal officer on question #20 ** Corporations - The President, Vice-President, Secretary and Treasurer must be accounted for on question #20 (Include ownership percentage if applicable) ** If total ownership percentage disclosed here does not total 100%, applicant must check this box: <input type="checkbox"/> Applicant affirms that no individual other than these disclosed herein, owns 10% or more of the applicant, and does not have ownership in a prohibited liquor license pursuant to Title 47 or 48, C.R.S.				
Oath Of Applicant				
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.				
Authorized Signature		Printed Name and Title		Date
Report and Approval of Local Licensing Authority (City/County)				
Date application filed with local authority		Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application 12-47-311 (1) C.R.S.)		
The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) has: <input type="checkbox"/> Been fingerprinted <input type="checkbox"/> Been subject to background investigation, including NCIC/CCIC check for outstanding warrants That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with, and aware of, liquor code provisions affecting their class of license (Check One) <input type="checkbox"/> Date of inspection or anticipated date _____ <input type="checkbox"/> Will conduct inspection upon approval of state licensing authority				
<input type="checkbox"/> Is the Liquor Licensed Drug Store (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,0000? <input type="checkbox"/> Is the Liquor Licensed Drug Store(LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,0000? NOTE –The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.				Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 12, Article 46 or 47, C.R.S. Therefore, this application is approved.				
Local Licensing Authority for		Telephone Number	<input type="checkbox"/> Town, City <input type="checkbox"/> County	
Signature	Print	Title	Date	
Signature	Print	Title	Date	

Individual History Record

To be completed by the following persons, as applicable: sole proprietors; general partners regardless of percentage ownership, and limited partners owning 10% or more of the partnership; all principal officers of a corporation, all directors of a corporation, and any stockholder of a corporation owning 10% or more of the outstanding stock; managing members or officers of a limited liability company, and members owning 10% or more of the company; and any intended registered manager of Hotel and Restaurant, Tavern and Lodging and Entertainment class of retail license

Notice: This individual history record requires information that is necessary for the licensing investigation or inquiry. All questions must be answered in their entirety or the license application may be delayed or denied. If a question is not applicable, please indicate so by "N/A". Any deliberate misrepresentation or material omission may jeopardize the license application. (Please attach a separate sheet if necessary to enable you to answer questions completely)				
1. Name of Business		Home Phone Number	Cellular Number	
2. Your Full Name (last, first, middle)		3. List any other names you have used		
4. Mailing address (if different from residence)		Email Address		
5. List current residence address. Include any previous addresses within the last five years. (Attach separate sheet if necessary)				
Street and Number	City, State, Zip	From	To	
Current				
Previous				
6. List all employment within the last five years. Include any self-employment. (Attach separate sheet if necessary)				
Name of Employer or Business	Address (Street, Number, City, State, Zip)	Position Held	From	To
7. List the name(s) of relatives working in or holding a financial interest in the Colorado alcohol beverage industry.				
Name of Relative	Relationship to You	Position Held	Name of Licensee	
8. Have you ever applied for, held, or had an interest in a Colorado Liquor or Beer License, or loaned money, furniture, fixtures, equipment or inventory to any licensee? (If yes, answer in detail.)				<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Have you ever received a violation notice, suspension, or revocation for a liquor law violation, or have you applied for or been denied a liquor or beer license anywhere in the United States? (If yes, explain in detail.)				<input type="checkbox"/> Yes <input type="checkbox"/> No

10. Have you ever been convicted of a crime or received a suspended sentence, deferred sentence, or forfeited bail for any offense in criminal or military court or do you have any charges pending? (If yes, explain in detail.) Yes No

11. Are you currently under probation (supervised or unsupervised), parole, or completing the requirements of a deferred sentence? (If yes, explain in detail.) Yes No

12. Have you ever had any professional license suspended, revoked, or denied? (If yes, explain in detail.) Yes No

Personal and Financial Information

Unless otherwise provided by law, the personal information required in question #13 will be treated as confidential. The personal information required in question #13 is solely for identification purposes.

13a. Date of Birth b. Social Security Number c. Place of Birth d. U.S. Citizen Yes No

e. If Naturalized, state where f. When g. Name of District Court

h. Naturalization Certificate Number i. Date of Certification j. If an Alien, Give Alien's Registration Card Number k. Permanent Residence Card Number

l. Height m. Weight n. Hair Color o. Eye Color p. Gender q. Race r. Do you have a current Driver's License/ID? If so, give number and state. Yes No # _____ State _____

14. Financial Information.
 a. Total purchase price or investment being made by the applying entity, corporation, partnership, limited liability company, other. \$ _____

b. List the total amount of the **personal** investment, made by the person listed on question #2, in this business including any notes, loans, cash, services or equipment, operating capital, stock purchases or fees paid. \$ _____
 * If corporate investment only please skip to and complete section (d)
 ** Section b should reflect the total of sections c and e

c. Provide details of the personal investment described in 14b. You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Account Type	Bank Name	Amount

d. Provide details of the corporate investment described in 14 (a). You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Loans	Account Type	Bank Name	Amount

e. Loan Information (Attach copies of all notes or loans)

Name of Lender	Address	Term	Security	Amount

Oath of Applicant

I declare under penalty of perjury that this application and all attachments are true, correct, and complete to the best of my knowledge.

Authorized Signature Print Signature Title Date

AFFIDAVIT OF TRANSFER AND STATEMENT OF COMPLIANCE

Pursuant to the requirements of 12-47-303(3)(b), Colorado Revised Statutes, Licensee hereby states that all accounts for alcohol beverages sold to the Applicant are:

- Paid in full. There are no outstanding accounts with any Colorado Wholesalers.
- Licensee hereby certifies that the following is a complete list of accounts for alcohol beverages that are unpaid:

Licensee and Applicant agree that all accounts will be paid for from the proceeds at closing by the: Licensee Applicant

- Licensee unavailable to certify disposition of accounts for alcohol beverages - Inventory list attached. Transfer by operation of law - Regulation 47-304.
- Applicant will assume full responsibility for payment of the outstanding accounts as listed above.
- No alcohol beverage inventory transferred or sold.

Licensee hereby authorizes the transfer of its Colorado Retail Liquor License to the Applicant, its agent, or a company, corporation, partnership or other business entity to be formed by the Applicant.

Dated this _____ day of _____, 20__ .

Seller:

Buyer:

Licensee & License Number

Applicant

Trade name

Trade name

Signature

Signature

Position

Position

Print Name

Print Name



AFFIDAVIT - RESTRICTIONS ON PUBLIC BENEFITS

I, _____, swear or affirm under penalty of perjury under the laws of the State of Colorado that **(check one)**:

- I am a United States citizen.
- I am not a United States citizen but I am a Permanent Resident of the United States.
- I am not a United States citizen but I am lawfully present in the United States pursuant to Federal law.
- I am a foreign national not physically present in the United States.

I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.

Signature

Date

TOWN OF FIRESTONE – LIQUOR LICENSE FEE SCHEDULE – EFFECTIVE July 1, 2016

Type of License Application	Fees Payable to – Colorado Department of Revenue	Fees Payable to – Town of Firestone	Totals
Concurrent Review			
NEW Applications ONLY	\$ 100.00	\$ -	\$ 100.00
Hotel & Restaurant License *(+Mgr Fee + CBI)			
New	\$ 1420.00	\$ 500.00	\$ 1600.00
Transfer of Ownership	\$ 1420.00	\$ 500.00	\$ 1600.00
Renewal	\$ 500.00	\$ 550.00	\$ 1050.00
Tavern License * (+Mgr Fee + CBI)			
New	\$ 1420.00	\$ 500.00	\$ 1600.00
Transfer of Ownership	\$ 1420.00	\$ 500.00	\$ 1600.00
Renewal	\$ 500.00	\$ 550.00	\$ 1050.00
Beer and Wine License			
New	\$ 1271.25	\$ 500.00	\$ 1451.25
Transfer of Ownership	\$ 1271.25	\$ 500.00	\$ 1451.25
Renewal	\$ 351.25	\$ 375.00	\$ 726.25
Brew Pub License			
New	\$ 1670.00	\$ 500.00	\$ 1850.00
Transfer of Ownership	\$ 1670.00	\$ 500.00	\$ 1850.00
Renewal	\$ 750.00	\$ 550.00	\$ 1300.00
Retail Liquor Store License			
New	\$ 1147.50	\$ 500.00	\$ 1327.50
Transfer of Ownership	\$ 1147.50	\$ 500.00	\$ 1327.50
Renewal	\$ 227.50	\$ 200.00	\$ 427.50
Club License			
New	\$ 1228.75	\$ 500.00	\$ 1408.75
Transfer of Ownership	\$ 1228.75	\$ 500.00	\$ 1408.75
Renewal	\$ 308.75	\$ 325.00	\$ 633.75
3.2% Bee License			
New	\$ 1016.25	\$ 500.00	\$ 1196.25
Transfer of Ownership	\$ 1016.25	\$ 500.00	\$ 1196.25
Renewal	\$ 96.25	\$ 75.00	\$ 171.25
Modification of Premises			
	\$ 150.00	\$ 150.00	\$ 300.00
Optional Premises (\$100 x # of sites)			
	\$ 100.00	\$ -	
Manager's Registration (H&R or Tavern Only – when owner is not manager) (+CBI)			
	\$ 75.00	\$ 75.00	\$ 150.00
Change in Corporation or LLC (per person) -may be charged for background investigation by local or state (not both) (non Master File only)			
	\$ -	\$ 100.00	\$ 100.00
Change of Location			
	\$ 150.00	\$ 500.00	\$ 650.00
Change of Trade Name/Corporate Name			
	\$ 50.00	\$ -	\$ 50.00
Temp Permit (Pending Transfer of Ownership)			
	\$ -	\$ 100.00	\$ 100.00
LATE RENEWAL PENALTY			
	\$ -	\$ 500.00	\$ 500.00
Duplicate License			
	\$ 50.00	\$ -	\$ 50.00
Bed and Breakfast Permit			
	\$ 50.00	\$ 25.00	\$ 75.00
Special Events Permit			
	\$ -	\$ 25.00/per event	\$ 25.00
Tastings Permit			
	\$ -	\$ 50.00	\$ 50.00
Art Gallery Permit			
	\$ 71.25	\$ 275.00	\$ 346.25
CBI Fees (per person) payable to CBI – No personal checks			
	\$ -	\$ -	\$ 38.50

*Fee does not include manager registration or background investigation. Fee is subject to change depending on number of managers registered and number of individuals subject to background investigations.