



FIRESTONE

Adopt-A-Place

PROGRAM



Safety Rules & Guidelines

- Remind volunteers to use good judgment and safe practices during clean up efforts.
- If you are unable to be the Lead Contact, designate another (adult) to be the Lead Contact and advise the Community Outreach Coordinator.
- Supervise minors. Ensure there is a responsible adult to supervise minors.
- Discuss the route to be cleaned up. Note areas of concern or danger, such as high traffic areas.
- Helpful Hints:
 - Never reach blindly to pick up an item. Always use a tool to identify the item before picking it up.
 - Pair up in teams. Working in pairs is generally safer than working alone. Doing so allows volunteers to look out for each other.
 - If possible, have a cell phone available or know where accessible phones are along the clean up route in case of an emergency.
- Review safety instructions:
 - Volunteers should watch out for vehicles in the area they are cleaning. Remember drivers may not expect to see volunteers.
 - Volunteers should obey traffic signals, cross streets at intersections and marked crosswalks if available.
 - Volunteers must not handle hazardous items. Hazardous items can be defined as objects that contain harmful and/or corrosive chemicals (ie. car batteries), or objects that may carry harmful bacteria or disease (ie. dead animals, syringes, condoms, etc.). For disposal of these items, please contact the Community Outreach Coordinator who will make arrangements to dispose of the hazardous items.
 - Volunteers should use extreme caution when handling dangerous litter. Dangerous litter can be defined as objects that may cut or injure (ie. broken glass, razor blades, etc.) These items should only be handled with litter tongs or swept with a broom and picked up with a dustpan. Minors should not pick up dangerous litter.
 - Volunteers must wear safety vests and gloves during clean up efforts, which will be supplied by the Community Outreach Coordinator.

All participants agree to:

- Be at least 10 years of age to participate in a cleanup
- Wear a Town of Firestone supplied vest (or approved safety vest)
- Park all vehicles clear of the roadway and on the same side of the road where volunteers are working
- Furnish adequate supervision by one or more adults 21 years of age or older for groups that have participants 10 to 17 years of age
- Pick up litter only during daylight hours
- Not pick up trash on the road surface
- Conduct a safety meeting for all participants prior to each cleanup to review safety rules and guidelines.

For your safety:

- Wear light-colored clothing that covers arms and legs
- Wear leather shoes or boots, gloves, hat and safety glasses
- Wear clothing that will not divert attention of motorist during cleanup activities
- Wear clothing that will not impair vision or movement during cleanup activities
- Work in small groups
- Stay clear of any construction
- Stop work in inclement weather
- During warm weather months, drink plenty of fluids, take breaks, avoid overexertion
- During cold weather months, dress warmly with layering clothing
- Be alert for snakes, stinging insects and poisonous plants
- Do not remove hazardous substances or dead animals (notify Community Outreach Coordinator and tell him/her the location of the item)
- Avoid contact with noxious weeds and areas where herbicides were applied
- Carpool to the site to reduce number of vehicles
- Use proper lifting and bending techniques

Volunteers must not:

- Use or possess illegal drugs or alcohol during a cleanup
- Pick up trash on bridges, on overpasses or in tunnels
- Pick up trash on median
- Pick up what appears to be hazardous material (notify your Community Outreach Coordinator if you encounter hazardous objects or holes, guy wires and other hidden obstacles in the ground)
- Attempt to squeeze bags to make room for more trash (injuries from broken or jagged objects can result from this practice)

In case of emergency:

- Have an adequate first-aid kit immediately available
- Select an emergency room/hospital and know the route from the work area to the designated place of treatment facility

For the safety of Public Works Crews:

- Group trash bags together and where practical place them at least 8 feet from the side of the road to make the job of collecting bags easier and safer for our Public Works employees.