



# SPECIAL EVENT LIQUOR APPLICATION

Event Name: \_\_\_\_\_

Event Date: \_\_\_\_\_ Location: \_\_\_\_\_

If you would like to sell or serve alcoholic beverages to attendees of your event, you must apply for a Special Event Liquor License. By state law, CRS 12-48-102(1)(a), applicants for a Special Event Liquor License must meet the following criteria.

Applicants wishing to qualify for a special event permit must be: an organization which has been incorporated under Colorado law for purposes of social, fraternal, patriotic, political, or athletic nature, and not for pecuniary gain (i.e., nonprofit); an organization which is a regularly chartered branch, lodge, or chapter of a national organization or society organized for such purposes and being nonprofit in nature (i.e. American Legion, VFW, etc.); a regularly established religious or philanthropic institution; any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to the Fair Campaign Practices Act; or a municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented. C.R.S. § 12-48-102.

Organizations cannot receive a special event permit for more than 15 days in one calendar year. C.R.S. § 12-48-105 (3).

## SPECIAL EVENT LIQUOR LICENSE APPLICATION

As part of the Special Event Application, at least 30 days in advance of the event, the applicant must submit to the Town Clerk's office the following:

- Completed application with the date(s) of the event (available online [www.FirestoneCO.gov/townclerk](http://www.FirestoneCO.gov/townclerk));
- A diagram of the area to be licensed showing bars, walls, ingress/egress, and dimensions;
- If the event is to be held outside, a narrative regarding how the area will be controlled (i.e. fences, ropes, barriers, etc.) demonstrating that alcohol beverages will remain within the licensed area and that private alcohol beverages will not be brought into the premises;
- Evidence that the applicant has permission to use the premises for which the license is sought (e.g. lease, deed, letter); and
- \$25 special event permit fee. F.M.C. 5.08.090(I).

Full details explaining the application process are found in the Town of Firestone's Special Event Liquor License application packet available on the Town's website at [www.FirestoneCO.gov/townclerk](http://www.FirestoneCO.gov/townclerk).

## SIGNATURE

As a condition of being granted this permit, I hereby agree to comply with Town, County and State regulations related to alcohol consumption. I certify that I am 21 years of age or older and the information I have provided here is true and accurate to the best of my knowledge. I understand that glass containers to consume alcohol are not allowed. I hereby agree to defend, indemnify and hold harmless the Town of Firestone, its officers, officials, employees and agents for all liability claims arising from the event, and have attached a certificate of insurance for the event to guarantee indemnification.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

TOWN OF FIRESTONE USE ONLY	
Permit/Request Reviewed By: _____	Department: _____
Edits: _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date: _____

FOR TOWN OF FIRESTONE USE ONLY		
Fee Required: _____ Yes _____ No	Check # _____	Cash _____ Credit Card _____