



Town of Firestone Community Grant Program

Thank you for your interest in applying for a community grant through the Town of Firestone. The purpose of this policy is to set in place a uniform process to allow community organizations to request financial and in-kind support from the Town for civic programs or events that contribute to the community spirit and community services of Firestone.

Limitations and Special Provisions

The Board of Trustees has certain statutory and fiscal limitations on the aggregate amount of municipal funds it can set aside for donations to community projects. The amount of grant awards available to disseminate on behalf of all applicants is dictated by the amount which is set aside by the Town Board of Trustees during the annual budget preparation process. This amount may vary from budget year to budget year according to priorities and available revenues.

Program Guidelines

- The Town will only provide financial assistance to programs and events that have a strong nexus to the community of Firestone by demonstrating a unique value and experience to its residents. The program or event must also provide for community building, family entertainment or informal education.
- Grant funds cannot be used on any other projects other than for the purpose stated in the grant application.
- Grant requests should not exceed \$1,000. However, the Board of Trustees may approve additional funding based on available resources.
- Grants are not for past programs or events.
- Organizations can only apply once within a calendar year.
- The Town is able to provide both direct financial support and some types of in-kind support (ie. police, public works assistance, etc.), to which a monetary value is assigned by the Town.
- All recipient organizations must operate in an open and transparent manner with financial statements available for reasonable inspection.
- All applications become public once received by the Town of Firestone.
- Grants are awarded by the Town Board of Trustees based on how the program or event helps provide a unique value to the Town and whether the application meets the requirements of the Community Grant Program.
- All activities must comply with Town of Firestone ordinances and state and federal laws.
- All organizations receiving funds will be required to submit a return on investment report within 60 days of the completion of the program or event that highlights the use of funds. Failure to submit a report could impact future grant awards from the Town.
- Grants are awarded with the expectation the recipient provides goods and services to all persons without regard to race, creed, color, ethnicity, national origin, religion, sex, sexual orientation, gender expression, age, physical or mental ability, veteran status, military obligations and marital status.

Eligibility

The following organizations are eligible to apply for the Community Grant program:

- Recognized community service organizations, organized as non-profit organizations;
- Chartered chapters of state or national lodges;
- Service organizations which engage in charitable or community service activities;
- Public schools serving Firestone students;
- Public school groups such as PTOs, booster clubs and athletic teams;

- Religious and political organizations are not eligible for grant funding.

The Town will not sponsor, endorse or provide in-kind services for any programs or events that will or may promote tobacco or marijuana products, gambling, sexually related products or services, the sales or manufacturing of firearms or weapons, or products or services that are contrary to the interest of public health, safety or welfare. The Town will not sponsor, endorse or provide in-kind services for any programs or events produced by:

- Businesses that are subject to regulations or monitoring by local, state or federal law enforcement agencies, including the Firestone Police Department, for regulatory compliance (i.e. sexually oriented businesses, bars, massage facilities, gun shops, manufacturers or sellers of firearms or weapons);
- Commercial enterprises whose business is substantially derived from the sales of manufacturer of tobacco products or marijuana products;
- Individuals or commercial enterprises having past, present or pending business agreements or associations with the Town, if a sponsorship, endorsement or in-kind support would have an appearance of impropriety.

Award Criteria

All grant applications will be reviewed based upon how well the stated purpose for the donation request serves the Town's residents in relation to any or all of the following criteria:

- Contributes to the community spirit and community services of Firestone.
- Contributes a unique value and experience to Firestone residents, including opportunities for community building, family entertainment and information education.
- Promotes Firestone commerce and industry.
- Expected number of people who will participate or benefit from the program or event.
- Consistency of the applicant's mission and goals with the Town's values and priorities.
- Celebrates the Town's culture or heritage, or featuring use of Town amenities.
- The applicant's historical participation and association with community projects, events and continued willingness to participate.
- Community support for, or opposition to, the proposed program or event.
- Anticipated public perception of the association of the Town and the proposed program or event.

Process

- Community Awards will be issued twice a year, and applications are due March 15 and September 15.
- The program or event must be completed within 12 months of being approved for funding.
- Applications for the Community Grant Program are available on the Town website at www.firestoneco.gov/communitygrant, or in the Town Clerk office at 151 Grant Ave., Firestone, CO 80520. All requests must be submitted to the Town Clerk office.
- After review by Town staff, applications will be submitted to the Board of Trustees for consideration.

Date(s) of Program or Event: _____

Program/Event Location: _____ Estimated Attendance: _____

How does your program or event help fulfill the mission of your organization? _____

How will your program or event be made aware to Firestone residents? _____

If awarded a grant, how will you use the funds? _____

How will this program or event contribute to the community spirit and positive image of Firestone while benefitting the community members and the Town of Firestone? _____

Has your organization applied for a grant from the Town of Firestone before? Yes _____ No _____

Was your organization previously awarded a grant from the Town of Firestone? Yes _____ No _____

In what year? _____ How much was the grant? _____

Submission

By signing below, you agree that all the information provided in and attached to this grant application is correct.

Name: _____

Signature: _____ Date: _____

Please note that this is only a request form. All requests should be submitted to the Town Clerk's office which will submit them to the Board of Trustees for consideration in accordance with the annual budget schedule and available grant funds.

Please return completed application via mail or email to: Town of Firestone,
151 Grant Ave., PO Box 100, Firestone, CO 80520