



FIRESTONE POLICE DEPARTMENT

Request for Criminal Justice Records

This completed form documents your request to inspect criminal justice records in the custody of the Firestone Police Department and will be retained in the record's file. This form is a public record and may be released.

The following information is necessary to process your request. Please provide as much information as possible. Colorado law requires your request contain information specific enough to identify the exact record requested. **Please provide an email address to receive the record by means of the Internet. ALL requests must be accompanied by a copy of the requestor's valid driver's license or government issued identification.**

Person Requesting Record(s): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ FaxNumber: _____

Email: _____

INCIDENT DETAILS

Case Report #: _____ Type of Incident: _____

Date of Incident: _____ Location of Incident: _____

Person Involved in Report: _____ Date of Birth: _____

Involvement Type: Victim Witness Suspect Complainant Arrestee
 Other _____

FEES *Payment can only be made via exact cash, check or credit card (made out to the City of Firestone).*

- Research/Retrieval Fee ***\$30 hourly, ½ hour minimum required***
- Case Report For Victim ***No charge to persons indexed as a victim of the report***
- Case Report ***\$5.00 for each searched case report***
- Certified Copies ***\$1.25 per page***
- Evidence Photos ***\$15.00 per CD***
- Clearance Letters ***\$10.00 per document***
- Other _____

For Body Worn Camera Footage requests, please see separate Body Worn Camera request form.

SIGNATURE:

By signing this form, I acknowledge that I have read and understand the below Colorado Revised Statute and affirm that the records of official actions and criminal justice records I am requesting shall not be used for the direct solicitation of business for pecuniary gain.

C.R.S. 24-72-305.5 ACCESS TO RECORDS- DENIAL BY CUSTODIAN- USE OF RECORDS TO OBTAIN INFORMATION FOR SOLICITATION. RECORDS OF OFFICIAL ACTIONS AND CRIMINAL JUSTICE RECORDS AND THE NAMES, ADDRESSES, TELEPHONE NUMBERS, AND OTHER INFORMATION IN SUCH RECORDS SHALL NOT BE USED BY ANY PERSON FOR THE PURPOSE OF SOLICITING BUSINESS FOR PECUNIARY GAIN. THE OFFICIAL CUSTODIAN SHALL DENY ANY PERSON ACCESS TO RECORDS OF OFFICIAL ACTIONS AND CRIMINAL JUSTICE RECORDS UNLESS SUCH PERSON SIGNS A STATEMENT WHICH AFFIRMS THAT SUCH RECORDS SHALL NOT BE USED FOR THE DIRECT SOLICITATION OF BUSINESS FOR PECUNIARY GAIN.

SIGNATURE: _____ **DATE:** _____

SECTION BELOW TO BE COMPLETED BY RECORDS SECTION PERSONNEL ONLY

Processed By: _____ Date: _____ Time: _____

Comments: _____

Total Fees: _____ PAID UNPAID VICTIM OTHER: _____